



**TOWNSHIP OF ALFRED AND PLANTAGENET**  
**MINUTES**  
**SPECIAL MEETING**

**Monday, December 9, 2024, 9:00 A.M.**  
**TOWN HALL CONFERENCE ROOM**

Present: Yves Laviolette, Mayor  
Jean-Pierre Cadieux, Councillor (Late and left early)  
Benoit Lamarche, Councillor  
Antoni Viau, Councillor  
Ian Walker, Councillor

Staff Present: Michel Potvin, Chief Administrative Officer  
Alexandre Charlebois, Treasurer  
Caroline Ménard, Deputy Treasurer  
Manon Besner, Director of Parks and Recreation  
Nicolas, Pagé, Chief Building Officer  
Dominic Côté, Chief Firefighter  
Stéphanie Inlow, Fire Department Secretary  
Jonathan Gendron, Public Works Superintendent  
Guylaine Poirier, Zoning Administrator  
Dominique Lacelle, Library Chief Executive Officer  
Julie Prud'homme, Clerk

**1. Opening of the meeting**

The assembly is called to order by the Chairman at 9:03 a.m.

**Resolution 2024-313**

**Moved by:** Antoni Viau

**Seconded by:** Ian Walker

**BE IT RESOLVED** that this special Council meeting be declared open.

**Carried**

2. **Adoption of the agenda**

**Resolution 2024-314**

**Moved by:** Benoit Lamarche

**Seconded by:** Antoni Viau

**BE IT RESOLVED** that the agenda be adopted as presented.

**Carried**

3. **Disclosures of pecuniary interests**

None.

4. **2025 Budget**

**Introduction**

Mr. Alexandre Charlebois -Treasurer, is given the floor to introduce and give an overview of the proposed 2025 Budget.

**Council and Elections**

Mr. Michel Potvin -Chief Administrative Officer, presents the budget for Council and Elections.

**Administration and Finances**

Mr. Alexandre Charlebois -Treasurer, presents the budget for Administration and Finances.

**Fire Department**

Mr. Dominic Côté -Chief Firefighter and Mrs. Stéphanie Inlow -Fire Department Secretary, join the meeting at 9:04 a.m. Mr. Côté presents the budget for the Fire Department.

Mr. Nicolas Pagé -Chief Building Officer, joins the meeting at 9:23 a.m.

Mr. Jonathan Gendron -Public Works Superintendent, joins the meeting at 9:29 a.m.

Mr. Jean-Pierre Cadieux -Councillor, joins the meeting at 09:57 a.m.

Mrs. Manon Besner -Recreation Director, Mr. Côté and Mrs. Inlow leave the meeting at 10:15 a.m.

**Break**

The meeting is adjourned for a break at 10:15 a.m.

The meeting resumes at 10:25 a.m.

**Building Department**

Mr. Nicolas Pagé -Chief Building Officer, presents the budget for the building department. He then leaves the meeting at 10:32 a.m.

**By-law Department**

Mrs. Julie Prud'homme -Clerk, presents the budget for the By-law department.

**Emergency Services**

Mr. Michel Potvin -Chief Administrative Officer, presents the budget for emergency services.

**Public Works Department**

Mr. Jonathan Gendron -Public Works Superintendent, presents the budget for the Public Works department.

Mrs. Manon Besner -Recreation Director, rejoins the meeting at 10:59 a.m.

Mr. Jean-Pierre Cadieux -Councillor, leaves the meeting at 11 :13 a.m.

**Waste Management and Environmental Services**

Mr. Jonathan Gendron also presents the budget for Waste Management and Environmental Services. He leaves when the meeting is adjourned for lunch.

**Lunch Break**

The meeting is adjourned for lunch at 11:41 a.m.

The meeting resumes at 12:25 p.m.

**Parks and Recreation Department**

Mrs. Manon Besner -Recreation Director, presents the budget for Parks and Recreation.

Mrs. Dominique Lacelle -Library Chief Executive Officer, joins the meeting at 1:00 p.m.

**Marinas**

Mrs. Manon Besner - Recreation Director, also presents the budget for marinas. Mrs. Manon Besner leaves as the meeting is adjourned for a break.

**Break**

The meeting is adjourned for a break at 1:31 p.m.

The meeting resumes at 1:37 p.m.

Mrs. Guylaine Poirier -Zoning Administrator, joins the meeting at 1:37 p.m.

**Libraries**

Mrs. Dominique Lacelle -Library Chief Executive Officer, presents the budget for libraries.

Mrs. Lacelle leaves the meeting at 1:55 p.m.

**Planning Department**

Guyline Poirier -Zoning Administrator, presents the budget for the planning department. She leaves the meeting at 2:01 p.m.

**Economic Development**

Mr. Michel Potvin -Chief Administrative Officer, presents the budget for Economic Development.

**Others (Ontario Provincial Police and Drains)**

Mr. Alexandre Charlebois -Treasurer, presents other budget expenses.

Mrs. Manon Besner - Recreation Director, rejoins the meeting at 2:04 p.m.

Mr. Jonathan Gendron -Public Works Superintendent, rejoins the meeting at 2:44 p.m.

**Conclusion**

Mr. Alexandre Charlebois -Treasurer, proposes a 6.8% tax increase for the 2025 budget.

**Resolution 2024-315**

**Moved by:** Benoit Lamarche

**Seconded by:** Ian Walker

**BE IT RESOLVED** that Council approves a 6.8% tax increase for the 2025 budget.

**Carried**

5. **Adjournment**

**Resolution 2024-316**

**Moved by:** Antoni Viau

**Seconded by:** Ian Walker

**BE IT RESOLVED** that this meeting be adjourned at 2:34 p.m.

**Carried**

---

Yves Laviolette, Chairman

---

Julie Prud'homme, Clerk