



BOARD OF DIRECTORS MEETING

Meeting No. 10/24
 Thursday, November 21st, 2024 – 9:07 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa
 Mathew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Office, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 21st, 2024 to order at 9:07 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-189/24

Moved by: Tom Smyth

Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the November 21st, 2024 Board of Directors main agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

The Board of Directors recessed for a break at 10:05 a.m.

The Board of Directors reconvened at 10:13 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17TH, 2024

RESOLUTION NO. BD-190/24

Moved by: Genevieve Lajoie

Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of October 17th, 2024 as submitted.

CARRIED



NEW BUSINESS

FOR DISCUSSION: 2025 DRAFT BUDGET

RESOLUTION NO. BD-191/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive the Draft 2025 Budget; and

FURTHER THAT:

The Draft 2025 Budget be circulated to member municipalities prior to final approval of the Board in January 2025; and

FURTHER THAT:

If future debates on the 2025 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2025 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2025 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2024

RESOLUTION NO. BD-192/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2024, as of October 31st, 2024, update.

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2024

RESOLUTION NO. BD-193/24

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,191,895.98 for October 2024.

CARRIED

UPDATE: 2024 AUDIT PLANNING

RESOLUTION NO. BD-194/24

Moved by: George Darouze
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Draft 2024 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2024 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-195/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve additional disbursements to meet demand for the Woodlot Storm Recovery Program to a new upset limit of \$650,000; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-196/24

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file Planning Activity update for October 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-197/24

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for October 2024.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-198/24

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of October 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-199/24

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for October 2024.

CARRIED



SUPPLEMENTAL AGENDA

None.

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- December 12th, 2024 (Note: 2nd Thursday)
- January 16th, 2025 (2025 Final Budget and Levy)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-200/24

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:
a. Request for Approval: Land Acquisition
b. Request for Approval: Personnel Matter: Chief Administrative Officer's Performance Evaluation (verbal)

CARRIED

The Board of Directors convened Closed Session at 11:42 a.m.

OPEN SESSION

RESOLUTION NO. BD-201/24

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 12:05 p.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-202/24

Moved by: Deb Wilson
Seconded by: Mike Tarnowski



RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Nation) as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL MATTER: CHIEF ADMINISTRATIVE OFFICER'S PERFORMANCE EVALUATION (VERBAL)

RESOLUTION NO. BD-203/24

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

That the performance evaluation for the Chief Administrative Officer, Carl Bickerdike, for 2024 be approved, signed, and filed as presented.

CARRIED

ADJOURNMENT

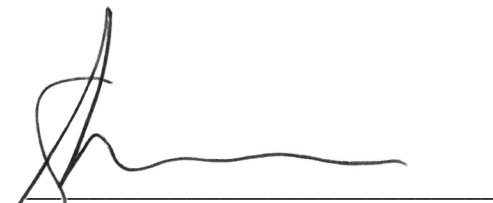
RESOLUTION NO. BD-204/24

Moved by: Adrian Wynands
Seconded by: François St. Amour


RESOLVED THAT:

The Board of Directors Meeting of November 21st, 2024 be adjourned at 12:06 p.m.

CARRIED



Steve Densham,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb